



## **Development Committee Charter**

The Global Oncology, Inc. (GO) Board of Director's Chair shall appoint at least five members to the Development Committee. A Development Committee Chair will be nominated by the GO Board of Director's Chair and be voted upon by the entire Board of Directors. The Committee may include other non-Director persons whose experience in development may assist the Committee and the Board in the performance of their responsibilities. A majority of the Committee members, present and voting, shall constitute a quorum. However, at all times a majority of the Committee, and a majority of a quorum, shall consist of Board members. The Committee reports to the full Board of Directors and maintains lines of communication with management. The Executive Director and Administrator shall serve as staff to the Committee.

The Committee shall meet shall meet as necessary and appropriate, and no fewer than four (4) times per year at the call of the Chair of the Committee or the Executive Director, and shall maintain minutes of all meetings, which shall be regularly approved by the Committee and made available for distribution to the Board.

### **Committee Charter:**

The GO Development Committee is responsible for guiding the Board of Directors' support and oversight of GO's 's institutional advancement strategy and objectives. This includes constant attention to the strength of the mission and case for support, the resources required to carry out the mission, plans for cultivating and soliciting private (individual, foundation, corporate) and public funds, fundraising involvement, and implementation of best practices for donor cultivation, stewardship and retention.

The Committee shall work with the Executive Director and additional staff in developing annual and long-range development plans, and shall perform such other duties as may from time to time be required by the Board. The Committee will facilitate the full Board of Directors in achieving fundraising goals. The Committee plans and supports execution of key tasks but the full Board of Directors is responsible for participating in and achieving fundraising plans.

### **Responsibilities:**

- Work with the Executive Director to develop annual and three-year development plans
- Coordinate the implementation of the development plans

- Lead the board’s participation in resource development and fundraising.
- Actively assist in the identification, cultivation, solicitation and stewardship of donors and prospects – individuals, foundations, corporations and public sector
- Create specific, measurable, board-level goals for the year. Annually evaluate its work as a Committee and the objectives it has committed itself to, and report on the same to the full Board of Directors
- Ensure that GO has appropriate policies and guidelines for accepting gifts and donor solicitation and periodically reviews GO giving guidelines in order to ensure that they remain current and adhere to industry standards
- Ensure that the case for support is strong, current, and based on GO’s mission and goals; and distinguishes GO from other nonprofits
- Ensure that GO has effective administrative systems to track grants and donations
- Provide guidance to staff as needed

**Approved by the Board of Directors** \_\_\_\_\_